

MINUTES (in Review)

BOARD OF TRUSTEES MEETING



Name:	Mahurangi College
Date:	Monday, 1 August 2022
Time:	6:00 pm to 9:05 pm
Location:	Mahurangi College, Main Staff Room
Board Members:	Rachel O'Malley, Matte Perrin, Nyree Norrington, Peter Meafou, Tony Giles
Attendees:	Carla Strachan, Catherine Hutton
Apologies:	Dean Iversen (Chair)
Guests:	Steve Saville, Jon Blythe and Keith Tennant
Notes:	Peter arrived at 6:30 am Visitors left at 8:12 pm Catherine Hutton left at 8:34 pm

1. Opening Meeting

1.1 Welcome and Karakia

1.2 Interests Register

2. Annual Plan

2.1 Strategic Plan

2.2 Consultation and Planning: BOT & SLT - Facilitated by Steve Saville

The members discussed what they believe is important to consider for the Strategic Plan.

Steve concluded that it seems to be a discussion re wellbeing - allow the students to be valued as an individual, but for the school to be an institution of purpose. School to allow them to experience, for pride to be celebrated in the community. To have a curriculum that strengthens and empowers the students. We want them energised and motivated. When you see a class that is humming, it is often difficult to identify why. We need to provide sustainability - core level of what excellence is.

Matte commented that student engagement in class reflects how engaged the teacher is and not just presenting the subject.

Steve commented that it is about making it interesting by making it more authentic. Wellbeing for us is about developing self to be part of the community. Encouraging students to be part of various things - belonging. This is an age of disruption - it is more imperative that the Strategic Plan must be set aggressively - carefully thought out and addressed. Excellence is demanded, but in a safe environment. Keith stated that we should be clear about expectations.

Steve noted that we should be creating the culture of conformity and belonging, while celebrating diversity and developing the culture.

Peter stated that there would be students who can point to teachers who enthuse them and those who leave them disengaged. More focus on performing arts and digital presence where we focus on what is ahead. Also having the ability to have the Strategic Plan owned by both staff and students.

Is excellence achieving better than you expected? It is important to identify and unpack what the plan means. A good plan will affect pedagogy and the classroom.

Tony thanked Steve, who departed at 7:05 pm.

Jon and Keith left at 7:05 pm.

2.3 Parents to hear about what is involved in being on the Board of Trustees.

Tony explained that we will be capturing the thinking of the existing Board and then that of the new Board and merge the two.

Tony introduced the Board members and attendees. He invited the visitors to introduce themselves.

Visiting parents introduced themselves: Fleur, an accountant, Jemma , who works for ACC, Rachel, an intensive care nurse and Melissa, a hairdresser.

This is a relaxed, but innovative and passionate Board. We are privileged to live in this wonderful area of the country and we want the best for our students.

Rachel welcomed the visitors. She loves the school and is passionate about it. This is an incredible school with a sound and capable management team, resulting in a well run school. We feel privileged to be a part of the Board, as it is an honour and there is great communication between the school and the Board. If you have a voice and are willing to work with others then this is very exciting.

Peter agreed that it certainly is a privilege to be on the Board, but definitely think the impact you can have by being on the Board is great. It is never the Board vs the staff, as they work together.

3. Minutes and Actions from Previous Meetings

3.1 Confirm Minutes



Approved

Approved

Decision Date:	1 Aug 2022
Mover:	Nyree Norrington
Seconder:	Peter Meafou
Outcome:	Approved

3.2 Action List from Previous Meeting

Due Date	Action Title	Owner
18 Feb 2022	Legal Advice re vaccination Status: Completed on 1 Aug 2022	Tony Giles
28 Feb 2022	School Build Sign-Off Status: Completed on 10 Jun 2022	Tony Giles
31 Jul 2022	Rachel organise some PRO to community once Field Drainage project is finished Status: Completed on 1 Aug 2022	Rachel O'Malley

4. Committee Reports, Decisions and Discussions

4.1 Principal's Report



Principal's report

Accepted

Decision Date: 1 Aug 2022

Academic - work continues with HOFs on curriculum sequencing through years 7-10 up to senior school. Ensuring a robust and ambitious curriculum. Our new students are lagging behind, due to COVID. Press reported a third of country failed literacy and numeracy. Not new, but an important part of our planning and focus.

Rachel - is there a simple way that the Board can have some markers to allow them to keep abreast of the targets? Tony agreed that it will be a large part of reporting to the Board.

COVID - fairly quiet, but the surge anticipated after holidays has not happened, although we tend to lag behind other North Shore schools. Rostering home is a last resort when we do not have sufficient staff and it gives us breathing space and we only needed to do it for two weeks. Rachel thought it was the least disruptive. Continuity of learning is very important and attendance remains a concern.

Attendance is an issue for us and the whole country. Last week only 75% attendance, but usually 85%, which is still too low, partly due to winter illness and holiday extensions. Difficult to turn it around, as it has been trending down for generations, so is fairly embedded - it means a day off per week.

Strategic Plan:

Hoteo Camp (10 day off the grid camp for Year 10s) - Keith and some staff currently working with others reviewing the legal agreement with the farmers. We will need to pay for the building consent. We are about to advertise for the Director of Camps. Not an adventure camp, but a right of passage. More like an outward bound, connecting with each other.

Invitation from Mahuta Tamihere - it is important for the students to capture and understand the history of our area.

Strategic Plan - Steve will facilitate the new Strategic Plan. The law around the Strategic Plan is changing next year and so whatever we do to formulate it must include the new NELPS.

Decile rating has gone and now a new Equity Rating is in place. Not much of a change to us, we believe. The funding from this will not be impacted.

Charitable Trust - we are looking to set this up, mainly in the hopes that we will receive donations to support our camp and anything else our community wishes to donate to.

Pool Structure - the metal plates on support structure have rusted badly and required replacement.

Shade will be erected in front of the A Block facing the rugby field as well as the netball court. The cost will be an extra \$15K to have waterproof material.

International Students: short term group of 19 Argentinian students will arrive for Term 3. These funds are important in light of supporting the Hoteo Camp cost.

Student Achievements; We won the Hauraki Plains Exchange cup. This is a great opportunity for the students - they get billeted out and get to experience this wonderful exchange.



\$15 extra for waterproof material for shade structures in front of A Block

Approved

Decision Date: 1 Aug 2022
Mover: Rachel O'Malley
Seconder: Nyree Norrington
Outcome: Approved

4.2 Finance Report



Financial Statements year to date ended 30 June 2022 reflecting a year to date surplus of \$65,614

Approved

Decision Date: 1 Aug 2022
Mover: Nyree Norrington
Seconder: Peter Meafou
Outcome: Approved



Creditors for May 2022 and June 2022

Approved

Decision Date: 1 Aug 2022
Mover: Nyree Norrington
Seconder: Peter Meafou
Outcome: Approved



Payments for May 2022 and June 2022

Approved

Decision Date: 1 Aug 2022
Mover: Nyree Norrington
Seconder: Peter Meafou
Outcome: Approved



Manual Journals for May 2022 and June 2022

Approved

Decision Date: 1 Aug 2022
Mover: Nyree Norrington
Seconder: Peter Meafou
Outcome: Approved



Bank Reconciliations for May 2022 and June 2022

Approved

Decision Date: 1 Aug 2022
Mover: Nyree Norrington
Seconder: Peter Meafou

Outcome: Approved

There is no area of concern, with the exception of Relief Teachers and anticipating we could be over by up to 30% (\$70K).

4.3 Property Report



Property Report

Approved

Decision Date: 1 Aug 2022

Presented as part of the Principal's Report. Accepted



Approved

Approved

Decision Date: 1 Aug 2022

Mover: Nyree Norrington

Seconder: Rachel O'Malley

Outcome: Approved

4.4 Student Trustee Report

Nothing to report as the students return to Term 3 and slowly start to get involved. The general tone is quite positive. Most things are inclusive and lots of events happening this term.

4.5 RAMS Approvals (Refer Correspondence for the Trips to be Approved/Ratified)

5. Health and Safety

5.1 Health and Safety (Discussed under Principal's Report)

6. General Business

6.1 In Committee at 8:20 pm and out at 8:34 pm

Into Committee at 8:20 pm

Out at 8:34 pm

6.2 Correspondence



L3ODE Tramping Expedition to Waipu: 24-26 August 2022

Approved

Decision Date: 1 Aug 2022

Mover: Peter Meafou

Seconder: Nyree Norrington

Outcome: Approved



NZSS UWH Tournament in Wellington: 1-4 September 2022

Approved

Decision Date: 1 Aug 2022
Mover: Peter Meafou
Seconder: Rachel O'Malley
Outcome: Approved



Boys Football Tournament in Whangarei: 29 August to 2 September 2022

Approved

Decision Date: 1 Aug 2022
Mover: Peter Meafou
Seconder: Nyree Norrington
Outcome: Approved



UWH National Tournament in Wellington: 1-4 September 2022

Approved

Decision Date: 1 Aug 2022
Mover: Peter Meafou
Seconder: Nyree Norrington
Outcome: Approved



Girls Hockey Tournament in Cambridge: 28 August to 2 September 2022

Approved

Decision Date: 1 Aug 2022
Mover: Peter Meafou
Seconder: Rachel O'Malley
Outcome: Approved



Boys Hockey Tournament in Lake Karepiro: 28 August to 2 September 2022

Approved

Decision Date: 1 Aug 2022
Mover: Peter Meafou
Seconder: Nyree Norrington
Outcome: Approved



Girls Football Tournament in Rotorua: 29 August to 2 September 2022

Approved

Decision Date: 1 Aug 2022
Mover: Peter Meafou
Seconder: Rachel O'Malley
Outcome: Approved



Rugby by the Beach in Tauranga: 30 August to 2 September 2022

Approved

Decision Date: 1 Aug 2022
Mover: Peter Meafou
Seconder: Nyree Norrington
Outcome: Approved



Zespri AIMS Tournament in Mt Maunganui: 4-9 September 2022

Approved

Decision Date: 1 Aug 2022
Mover: Peter Meafou
Seconder: Nyree Norrington
Outcome: Approved



UNISS Netball Tournament in Pakuranga: 29 August to 2 September 2022

Approved

Decision Date: 1 Aug 2022
Mover: Peter Meafou
Seconder: Nyree Norrington
Outcome: Approved



UWH Regional Competition in Tauranga: 1-3 July 2022 (Ratify)

Ratified

Decision Date: 1 Aug 2022
Mover: Peter Meafou
Seconder: Nyree Norrington
Outcome: Approved



Y13 Great Barrier Island Camp: 29 January to 2 February 2023 (Preliminary Approval)

Pre-approval Granted

Decision Date: 1 Aug 2022
Mover: Peter Meafou
Seconder: Nyree Norrington
Outcome: Approved



LWOP Jodi Evans (Canteen) for Term 3 2022 - Ratify

Ratified

Decision Date: 1 Aug 2022
Mover: Tony Giles
Seconder: Rachel O'Malley
Outcome: Approved



Refreshment Leave Ben Howson : start Term 4 2022 and whole of 2023

Approved

Decision Date: 1 Aug 2022
Mover: Tony Giles
Seconder: Rachel O'Malley
Outcome: Approved



Resignation Lewis Bostock (English) currently on LWOP - Accepted

Accepted with regret

Decision Date: 1 Aug 2022
Mover: Tony Giles
Seconder: Nyree Norrington
Outcome: Approved



Resignation: Sally Cawardine effective end Term 3 2022

Accepted with Regret

Decision Date: 1 Aug 2022
Mover: Tony Giles
Seconded: Rachel O'Malley
Outcome: Approved



Lisa Bissett: BOT contribution of \$25 per head for Year End Staff Lunch

Approved

Decision Date: 1 Aug 2022
Mover: Rachel O'Malley
Seconded: Nyree Norrington
Outcome: Approved

6.3 Other General Business

Peter asked whether there was anything the Board could do about stressed staff. Tony suggested that, once the staff courtyard has been completed, we could have a BBQ for all staff. Rachel suggested some speakers for some music.

7. Close Meeting

7.1 Close the meeting

Next meeting: Board of Trustees Meeting - 5 Sep 2022, 6:00 pm

Signature: _____

Date: _____