

# CONFIRMED MINUTES

## BOARD MEETING



At the **Board Meeting** on **9 Feb 2026** these minutes were **confirmed as presented**.

<b>Name:</b>	Mahurangi College
<b>Date:</b>	Monday, 24 November 2025
<b>Time:</b>	5:30 pm to 6:58 pm (NZDT)
<b>Location:</b>	Mahurangi College, Main Staff Room
<b>Board Members:</b>	Fleur Auber (Chair), Kim McKergow, Mathew Raffills, Nicole Callender, Tony Giles, Tom Bartlett, Rai-toka Tumoia
<b>Attendees:</b>	Carla Strachan
<b>Apologies:</b>	Nyree Norrington

### 1. Welcome and Karakia

#### 1.1 Welcome

Meeting opened with the Karakia.

### 2. Housekeeping

#### 2.1 Wifi Details

#### 2.2 Apologies

Apologies from Nyree Norrington, who is on sick leave.

#### 2.3 Interests Register

#### 2.4 Confirmation of Agenda

### 3. Consent Agenda

#### 3.1 Financial Report

The Financial Minutes, Report and Statements were taken as read, with a Net Working Capital of \$2,267K and a YTD surplus of \$146K, which included Fundraising Grants of \$191K spent on Fixed Assets.

### 3.2 Property Report

The Property Committee minutes of 14 November 2025 were accepted. Points covered are:

5YA (Five Year Property Allocation)

Pool

PMG Top-up (Property Maintenance Grant)

Whare Beautification

Gym Driveway Repairs

Fale for Pasifika

### 3.3 Policy Report

Very few policies requiring updates in the near future and members will review the current policies requiring attention.

### 3.4 Health & Safety

The H&S Report was included. The main issue covered was the safe and professional removal from site of coloured sand, which was done in accordance with MOE guidelines.

## 4. Decision Agenda

### 4.1 Confirm Minutes of Board Meeting

**Board Meeting 20 Oct 2025**, the minutes were confirmed as presented.



#### Minutes of the Board Meeting held on 20 October 2025

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**Decision Date:** 24 Nov 2025

**Outcome:** Approved

### 4.2 Financial Approvals



#### Approval of Financials detailed below

Financial Statements month ended 31 October 2025

Exec Officer's Report October 2025

Accounts Payable October 2025 - \$334,815

Payments October 2025 - \$2,793,932

Manual Journals October 2025

Bank Reconciliation 31 October 2025

**Decision Date:** 24 Nov 2025

**Outcome:** Approved



#### Approval of the installation in Y13 Courtyard of turf at a cost of \$11K

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**Decision Date:** 24 Nov 2025

**Outcome:** Approved

### 4.3 Ratify Overnight Trips



#### Ratification of Overnight Trips listed below

Year 7 Challenge Week to Tawharanui: 5-8 December 2025

International Trip to the South Island: 17-29 November 2025

Touch National Champs in Rotorua: 10-14 December 2025

Y8 Camp to Karangahake Gorge 2-5 Dec 2025

Y10 Hoteo Camps 2026 - Preliminary Approval granted. Ratification by Board of Kim & Nyrees approval in Feb/Mar 2026

**Decision Date:** 24 Nov 2025

**Outcome:** Approved

## 5. Discussion Agenda

### 5.1 Principal's Report

The Principal's Report was taken as read and covered the following topics:

#### *Achievement:*

Great improvement of results in PATs and Co-Reqs.

#### Strategic Plan:

Tony to share the Strategic Plan and Visions and include Cultural on a Google doc with the Board who can add their comments.

#### *Attendance:*

Strikes have affected attendance and Simon Shield has prepared a draft attendance plan. We track attendance in narrower bands and our aim is to keep it moving upwards.

#### *Annual Plan:*

Fleur thanked Tony for the plan and Tony noted that he is happy with progress against the plan and, for those that were not achieved, he will progress to next year. Kauri House has been successful and the Wellbeing department is showing great cohesion between guidance counsellors, deans and the nurse. Catherine has done some great work in this area.



#### Tony to share Strategic Plan, Visions and Cultural on Google Doc.

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**Due Date:** 30 Nov 2025

**Owner:** Tony Giles

### 5.2 Student Rep Report

Rai-toka raised the following suggestion:

Google form in Whanau re student bullying to gauge from students the points they would like to talk about or brought before the Board. She and Tony will work together to develop the survey.



#### Rai-toka and Tony to work on Google form re Bullying

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**Due Date:** 28 Feb 2026

**Owners:** Rai-toka Tumoa, Tony Giles

### 5.3 Fale Pasifika

Tony is keen to get going with the Fale, as it will acknowledge Pasifika students and their culture and give them a sense of belonging. The Property team will come up with some ideas for a Fale, which is likely to be situated on the grass area between B and T Blocks. The floor could be coloured concrete bricks to create a pattern and mats that can be brought out when in use.



#### **Tony to lead investigation of Fale.**

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**Due Date:** 28 Feb 2026  
**Owner:** Tony Giles



#### **Concept of Fale**

Approved  
**Decision Date:** 24 Nov 2025  
**Outcome:** Approved

### 5.4 Giving Effect to Te Tiriti

The Government is removing Te Tiriti o Waitangi and our community has asked what we are doing about it. Tony sent out a survey to staff and 98% are in favour of retaining Te Tiriti. Our school and policies will not change, so the effect will be minimal. Local schools will join in submitting to the government our wishes to retain Te Tiriti.

Whakawhitiwhiti Celebration: It was noticeable that Board members were present and helped - thank you. Wonderful opportunity for locals and Iwi to gather together and enjoy food and conversation.



#### **Board ratifies that it will co-sign the letter to the Minister**

We will communicate this to the community.  
**Decision Date:** 24 Nov 2025  
**Outcome:** Approved

### 5.5 Attendance Management Plan



#### **Acceptance of Attendance Management Plan**

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**Decision Date:** 24 Nov 2025  
**Outcome:** Approved

### 5.6 Hoteo Policy / Framework

Kim noted that there is still a fair amount of work to do to complete the Hoteo Campsite and Fleur suggested that we set up a sub-committee made up of Simon Shield, Nicole Callender, Kim McKergowto start with, then can invite Tom Bartlett and Matt Raffills at a later stage, if needed.

Feedback has generally been positive and the Hoteo Wero camp offers our students challenge, belonging and an opportunity to get to know other students.



**Hoteo Sub-Committee made up of Kim, Nicole, Keith and Simon**

What still needs to be done and policy framework.

**Decision Date:** 24 Nov 2025

**Outcome:** Approved



**Mike and Carla to catch up to work on Financials**

**Due Date:** 10 Dec 2025

**Owner:** Carla Strachan



**Fund 2025 Hoteo Camps shortfall from Reserves up to \$30K**

If it exceeds this number, approach the Board for approval..

**Decision Date:** 24 Nov 2025

**Outcome:** Approved

**5.7 Correspondence**

Fleur will respond to the enquiry as to the school's position on Te Tiriti.

A parent asked why no international language is offered. Tony responded that online learning has not proven to be successful and we have tried to attract a Spanish teacher, but have not been successful. A part-time teacher would be ideal and we will again try for 2027. Tony will respond to the enquiry.

In-zone student issue has been resolved.



**Fleur and Tony to respond to letters to the Board.**

**Due Date:** 30 Nov 2025

**Owners:** Fleur Auber, Tony Giles

**5.8 Action List from Previous Meeting**

<b>Due Date</b>	<b>Action Title</b>	<b>Owner(s)</b>
30 May 2025	Invite Natalie Bothma Junior Council & fundraising for shade <b>Status:</b> In Progress	Tony Giles
9 Sept 2025	Board Conference Report completed and submitted <b>Status:</b> Completed on 9 Feb 2026	Fleur Auber, Kim McKergow
9 Sept 2025	Tony to approach Argyle to make longer skirts available for taller students <b>Status:</b> In Progress	Tony Giles
20 Oct 2025	Funding & Communications Plan <b>Status:</b> In Progress	Kim McKergow
24 Oct 2025	Strategic Plan <b>Status:</b> Not Started	Tony Giles

**6. Publicly Excluded Business**

**6.1 Move to "Public-Excluded" business due to privacy issues at 6:47 pm.**

**6.2 Student Matters**

### 6.3 Staff Matters



#### Resignations accepted with regret.

Decision Date: 24 Nov 2025  
Outcome: Approved

### 6.4 Other Matters

### 6.5 Move out of "Public-Excluded Business at 6:57"

## 7. Close Meeting

### 7.1 Close the meeting

**Next meeting:** No date for the next meeting has been set.

Signature: \_\_\_\_\_

Date: \_\_\_\_\_