

# MINUTES (in Review)

## BOARD OF TRUSTEES MEETING



<b>Name:</b>	Mahurangi College
<b>Date:</b>	Thursday, 9 June 2022
<b>Time:</b>	6:00 pm to 8:55 pm
<b>Location:</b>	Mahurangi College, 2 Woodcocks Road, Warkworth 0910
<b>Board Members:</b>	Dean Iversen (Chair), Nyree Norrington, Rachel O'Malley, Tony Giles
<b>Attendees:</b>	Carla Strachan, Keith Tennant
<b>Apologies:</b>	Matte Perrin, Peter Meafou

### 1. Opening Meeting

#### 1.1 Welcome and Karakia

Dean welcomed all to the meeting, with special welcome to Marsha Stimson.

#### 1.2 Interests Register

### 2. History Curriculum: Marsha Stimson

#### 2.1 Aotearoa New Zealand Histories in NZ Curriculum

Marsha presented on the introduction of Aotearoa New Zealand's Histories in the New Zealand Curriculum, promoted by the New Zealand History Teachers' Association.

There have been a few changes within the department with the addition of great deal of knowledge in the team.

The first big revamp is the introduction of Aotearoa New Zealand Histories - this will enable students to have greatly improved knowledge about their area and their country. A great deal of PD is happening to ensure all staff are enabled to teach this new curriculum.

The intention is that it will be incorporated into other curriculum areas, starting with the big ideas (eg. the course of our history has been dominated by the misuse of power) of what and how the other areas want to include the Aotearoa histories.

Maori history is the foundation, being the initial migration to New Zealand followed by colonisation.

Main literature has been distributed and resources are being developed from that.

*Marsha left at 6:47pm*

### 3. Annual Plan

#### 3.1 Strategic Plan Update

Tony presented the Future School design, including floor plans and visuals of the various areas. Students will move to the different spaces with their teacher, making for a more interesting day in purpose built spaces.

The General Teaching and Learning space will hold up to 120 students, being the whole syndicate, to allow all students in the building to gather together.

The teachers will collaborate so all students are taught the same information and will have a sound basis for the next level.

Building should start early 2023.

Dean thanked Tony for all his hard work and asked him to pass his thanks on to the team who has been involved.

### 4. Minutes and Actions from Previous Meetings

#### 4.1 Confirm Minutes

**Board of Trustees Meeting 11 Apr 2022**, the minutes were confirmed as presented.



#### Approved

Approved

**Decision Date:** 9 Jun 2022  
**Mover:** Rachel O'Malley  
**Seconder:** Nyree Norrington  
**Outcome:** Approved

#### 4.2 Action List from Previous Meeting

Due Date	Action Title	Owner
19 Nov 2021	New School Layout <b>Status:</b> Completed on 9 Jun 2022	Dean Iversen
30 Nov 2021	Shade/Shelter Solution <b>Status:</b> Completed on 9 Jun 2022	Tony Giles
18 Feb 2022	Legal Advice re vaccination <b>Status:</b> In Progress	Tony Giles
28 Feb 2022	School Build Sign-Off <b>Status:</b> Completed on 10 Jun 2022	Tony Giles
31 May 2022	This action has been included in the previous one regarding promoting the newly draied Rugby Field. <b>Status:</b> Completed on 12 Apr 2022	Tony Giles
31 Jul 2022	Rachel organise some PRO to community once Field Drainage project is finished <b>Status:</b> In Progress	Rachel O'Malley

### 5. Committee Reports, Decisions and Discussions

#### 5.1 Principal's Report

Will get Christina to next meeting to discuss the sequencing of a purposeful and challenging curriculum for each learning area.

Catherine has led work on disciplinary literacy with staff and is putting measures and accountability steps in place to support literacy development in all learning areas.

COVID numbers are down again.

Attendance is starting to bounce back, being around 85%. Improving attendance should also be part of our future strategic planning.

There have been 3 resignations.

There have been 22 stand-downs and 1 suspension, the latter student being reinstated with conditions, which have been met.

Hoteo - Jodie Hannah has priced \$1,500 for brand development - approved. She has also arranged for Peter Young to do the filming.

Keith and Jamie have been working on the Rite Stuff programme with High ropes, Tough Guy and Girl challenges, Treetops, Adventure Activities and Richie Hardcore talks. It will take up to 3 years to fully develop the programme, which could include Hoteo. Tony has proposed that \$6,000 be allocated from the Principal's Wellbeing grant from MOE to subsidise the costs.

SLT will work on the Strategic Plan and put it in a package for the Board. There will be consultation with school leadership team, staff, students, communities and Iwi.

Health & Safety - there were no issues to raise.

## 5.2 Finance Report

The finances to 30 April 2022 are tracking well and there are no areas of concern at this stage.



### **The Annual Report 2021 was ratified.**

Approved

**Decision Date:** 9 Jun 2022  
**Mover:** Dean Iversen  
**Seconder:** Rachel O'Malley  
**Outcome:** Approved



### **Financial Reports and Executive Officer's Report were accepted**

Accepted

**Decision Date:** 9 Jun 2022  
**Mover:** Dean Iversen  
**Seconder:** Rachel O'Malley  
**Outcome:** Approved



### **April 2022 Creditors (\$373,206) and April 2022 Payments (\$1,640,269) were approved**

Approved

**Decision Date:** 9 Jun 2022  
**Mover:** Dean Iversen  
**Seconder:** Rachel O'Malley  
**Outcome:** Approved



### **April 2022 Journals and April 2022 Bank Reconciliation were approved**

Approved

**Decision Date:** 9 Jun 2022  
**Mover:** Dean Iversen

**Seconded:** Rachel O'Malley  
**Outcome:** Approved

### 5.3 Property Report

Tony presented on the various shade options, upgrade staff courtyard and B Block mounds, extra seating for the students.

Tony believes that out of the 5YA we may only be able to do the Gym upgrade and other projects will move to the next 5YA budget.

Requested approval for \$70,000 to install the shade options, replace the turf in B Block and upgrade the staff courtyard.



#### **\$70,000 for proposed shade and upgrades as well as extra student seating.**

Approved

**Decision Date:** 9 Jun 2022  
**Mover:** Tony Giles  
**Seconded:** Rachel O'Malley  
**Outcome:** Approved

### 5.4 Student Trustee Report

#### 5.5 RAMS Approvals (Refer Correspondence for the Trips to be Approved/Ratified)



#### **Sea Kayak 3 Day Expedition at Sullivan's Bay 24-26/05/2022 was ratified**

Approved

**Decision Date:** 9 Jun 2022  
**Mover:** Dean Iversen  
**Seconded:** Nyree Norrington  
**Outcome:** Approved



#### **Hoteo 9 Camp at Dills Farm 28-29/06/2022 was Ratified**

Approved

**Decision Date:** 9 Jun 2022  
**Mover:** Dean Iversen  
**Seconded:** Nyree Norrington  
**Outcome:** Approved



#### **Level 1 Geography Trip to Rotorua 15-16/06/2022 was Ratified**

Approved

**Decision Date:** 9 Jun 2022  
**Mover:** Dean Iversen  
**Seconded:** Nyree Norrington  
**Outcome:** Approved



#### **Hauraki Plains Exchange in Ngatea 5-6/07/2022 was Ratified**

Approved

**Decision Date:** 9 Jun 2022  
**Mover:** Dean Iversen  
**Seconded:** Nyree Norrington  
**Outcome:** Approved

## 6. Health and Safety

### 6.1 Health and Safety (Discussed under Principal's Report)

## 7. General Business

### 7.1 In Committee

#### IN COMMITTEE

The public is excluded from each matter to be discussed in committee under:

The Local Government Official Information and Meetings Act 1987 (and amendments): Section 48.1 (a) "That the public conduct of the whole or the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist"; &

The Official Information Act 1982:

Section 7.2 (a) "To protect the privacy of natural persons"; or

Section 7.2 (f) "To maintain the effective conduct of public affairs through:

the free and frank expression of opinions by or between or to members or officers or employees of any local authority, or any persons to whom Section 2.5 of this Act applies, in the course of their duty;

the free and frank expression of opinions by or between or to members or officers or employees of any local authority, or any persons to whom Section 2.5 of this Act applies, in the course of their duty;

the protection of such members, officers, employees and persons from improper pressure or harassment; or

Section 7.2 (i) "To enable any local authority holding the information to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations).

The specific grounds under these acts for the passing of this resolution are as follows:

General subject of each matter to be considered:	Reason for passing this resolution in relation to each matter:	Ground(s) under section 48.1 for the passing of this resolution:
Minutes of previous meeting held while "in-committee"	Section 7.2 (f) & (l)	Section 48.1 (a) (ii)
Suspensions and Stand-downs	Section 7.2 (a)	Section 48.1 (a) (ii)
Staff disciplinary matters	Section 7.2 (a) & (f)	Section 48.1 (a) (ii)
Principal's confidential report	Section 7.2 (a), (f) or (i)	Section 48.1 (a) (ii)
Correspondence	Section 7.2 (a), (f) or (i)	Section 48.1 (a) (ii)
Co-options	Section 7.2 (f)	Section 48.1 (a) (ii)
Other matters members need to discuss while in-committee	Section 7.2 (a), (f) or (i)	Section 48.1 (a) (ii)

Moved that the meeting go into Committee at 8:00 pm.

*N Norrington/T Giles - carried*

The meeting came out of Committee at 8:05 pm.

## 7.2 Correspondence

Inwards & Outwards correspondence was presented.

Moved that inwards correspondence be received and outwards correspondence be approved.

*T Giles/N Norrington – carried*

Board voting in September could be electronic, but Tony and Dean believe that postal voting is deliberate and considered, therefore preferable.

Grant application - received a grant for equipment and storage to encourage lunch play. Tony and Nyree commented that Adele is doing an amazing job.

Rachel mentioned that it is important to look into having someone in charge of progressing our extra curricular areas. Someone to strategise for each sport code and we need to fund coaching. Should be part of our Strategic Plan and we could look at other schools' model.



### **Resignations: A Timon (31/05/2022), S Hodgeson (20/05/2022) and R Chitty (30/09/2022) were accepted**

Accepted with regret

**Decision Date:** 9 Jun 2022  
**Mover:** Tony Giles  
**Seconder:** Nyree Norrington  
**Outcome:** Approved



### **LWOP Katrina Bungard last 2 weeks Term 4 2022 approved**

Approved

**Decision Date:** 9 Jun 2022  
**Mover:** Tony Giles  
**Seconder:** Dean Iversen  
**Outcome:** Approved



### **International Fees for short term Argentinian Group were approved**

Approved

**Decision Date:** 9 Jun 2022  
**Mover:** Dean Iversen  
**Seconder:** Rachel O'Malley  
**Outcome:** Approved

## 7.3 Other General Business

## 8. Close Meeting

### 8.1 Close the meeting

**Next meeting:** No date for the next meeting has been set.

**Signature:** \_\_\_\_\_

**Date:** \_\_\_\_\_