

MINUTES OF THE MAHURANGI COLLEGE BOARD OF TRUSTEES

Meeting held on 2 November 2020 in the Admin Staffroom at 6:00 pm

TRUSTEES PRESENT: David Macleod (Principal), Rachel O'Malley (Acting Chairman), Peter Meafou, Nyree Norrington, Rachel McGuire and Jason Neely by zoom

APOLOGIES: Dean Iversen (Chairman), Ihi Heke, Carla Strachan (Secretary)

ALSO PRESENT: Jon Blyth (Deputy Principal),

STRATEGIC PLAN:

YEAR 10 HOTEQ CHALLENGE

The Board thanked Andrew Mount for the work he has put in to the project. Andrew presented his ideas together with drawings of how the site could be developed including buildings and tents. This challenge will create a new philosophy of outdoor learning. The students will experience a holistic approach to reconnecting with the land. They will stay in very modest facilities; learn how to make their own utensils and are challenged in many ways to build character and resilience. Students will be responsible for making their own food and have the opportunity to be part of regenerating the farmland into a forest.

Andrew and Keith are at the stage of developing the buildings and it is exciting to hear that our Construction Academy is going to be building the cabins; Hugo has created a model prefabricated cabin, four of which will be built at the beginning of next year and installed once completed. The challenge will start with groups of 12 students at a time for approximately 10 days in Term 1 next year, expanding to 24 students per time by Term 2.

A meeting is planned to take place within a fortnight at the Kaipara Club comprising the local Iwi and the stakeholders.

The Board confirmed their allocation of \$150,000 for the setup of this project and approved \$1,000 per year to lease land from the Dill family for 10 years with the right of renewal for further 10 years.

R O'Malley/J Neely - carried

20 YEAR GROWTH PLAN

This was discussed as part of the Principal's report. David noted that the Design Review Panel had recommended Option 3. David is coordinating our response to Dianne Weetman from the Ministry of Education (MOE).

TABULATED ACTION POINTS ARISING FROM THE MEETING

Start Date	Subject	AP Holders
Nov	David will submit to Dianne Weetman the response to the Design Review Panel report	DM
Nov	Mark to obtain a quote for concrete pad next to the Construction Academy	CS/MH
Nov	Strategy to be developed to utilise some of the reserves including a deliberate operational budget and capital projects	BOT
Nov	Architect to draw up plans and estimate for LSC Building	CS

MINUTES OF LAST MEETING

Moved that the previously circulated minutes of the meeting of 21 September 2020 be approved as a true record of the meeting.

R O'Malley/P Meafou – carried

DECLARATIONS OF CONFLICT OF INTEREST

- Dean Iversen is in publishing, mainly literacy for students.
- Ihi Heke is on the supply panel for the Ministry of Education, mainly for Maori.

All of these are ongoing declarations of intent for future meetings.

MATTERS ARISING FROM THE MINUTES

These were discussed under the various headings.

PRINCIPAL'S REPORT

The Principal's Report was taken as read and David noted the following:

- A requested, David presented the **NCEA results from the 2019 which compared our results with the national pass rates for decile 9 & 10.**

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2019	Mahu 2019 D7	Decile 9	Decile 10
Level 1	89.6%	78.3%	80.1%
Level 2	88.8%	83%	83.6%
Level 3	79.6%	75.7%	80.1%
UE	61.3%	64%	70.9%
L1 Literacy	92.8%	88.7%	92.2%
L1 Numeracy	92.8%	86.5%	90.1%

David commented on how these results really highlight the outstanding level of teaching and learning within the school, which was achieved through the hard work of staff and students and the careful focus of the staff on priority learners. At Level 3 we offer alternative pathways which are not UE, in construction and hospitality, but they are equally valid pathways.

The Board will provide a lunch for the staff to say thank you for their efforts and to share the findings with them.

- The new Service Provider for our Transport Network has been appointed for the start of 2021 and the bus routes are being put out to tender.

Moved that the Principal's Report be accepted.

R O'Malley/P Meafou - carried

FINANCE

The Financial Statements and EO Report for September 2020 were accepted. The budgeted operational deficit for this year is expected to be a break-even result, due mainly to careful spending and the various MOE subsidies around COVID.

The members agreed that the unallocated cash reserves of roughly \$1.5 million is too high and they agreed to develop a strategy around how to best utilise some of the reserves to the benefit of our students. Rachel mentioned that shade shelter for students would be a worthwhile project to consider.

Moved that the following creditors and payments be approved:

- Accounts Payable for September 2020 totalling \$254,710.57

- The Bank reconciliations for September 2020
R O'Malley/N Norrington – carried

The Board has budgeted for a deficit for 2021 of \$250k, including the International Students' COVID-19 Grant of \$84k (received in 2020) and excluding Board initiatives of some \$97k. The budgeted Capital Expenditure of \$237,080 was approved.

R O'Malley/P Meafou - carried

PROPERTY

- The Board approved the installation of the Special Needs Hoist and Change Table, which the Ministry will fund.
- Pontoon across the river - should be completed by the end of November.
- Paddle boards and canoes are to be purchased and housed by the river in the container near the pontoon for classes to use.
- LSC funding - plans for the building are being drawn up to be presented to the Board.
- Van Parking - Mark has allocated the area in the front of Z1 for a concreted parking space for the 3 vans and a trailer.
- The Board discussed the need to have more outdoor facilities for students to use during lunchtimes. Mark is to obtain a quote for a concrete pad by the Construction Academy with a view to making this a basketball area.

R O'Malley/P Meafou - carried

INTERNATIONAL DEPARTMENT REPORT

The International report outlined the positives and challenges of the year and key recommendations:

- Reduced staffing for the start of 2021 until the borders open
- That the new van should have ample rear luggage capacity

IN COMMITTEE

The public is excluded from each matter to be discussed in committee under:

The Local Government Official Information and Meetings Act 1987 (and amendments):
Section 48.1 (a) "That the public conduct of the whole or the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist"; &

The Official Information Act 1982:

Section 7.2 (a) "To protect the privacy of natural persons"; or

Section 7.2 (f) "To maintain the effective conduct of public affairs through:

the free and frank expression of opinions by or between or to members or officers or employees of any local authority, or any persons to whom Section 2.5 of this Act applies, in the course of their duty;

the protection of such members, officers, employees and persons from improper pressure or harassment; or

Section 7.2 (i) "To enable any local authority holding the information to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations).

The specific grounds under these acts for the passing of this resolution are as follows:

General subject of each matter to be considered:	Reason for passing this resolution in relation to each matter:	Ground(s) under section 48.1 for the passing of this resolution:
Minutes of previous meeting held while "in-committee"	Section 7.2 (f) & (l)	Section 48.1 (a) (ii)
Suspensions and Stand-downs	Section 7.2 (a)	Section 48.1 (a) (ii)
Staff disciplinary matters	Section 7.2 (a) & (f)	Section 48.1 (a) (ii)
Principal's confidential report	Section 7.2 (a), (f) or (i)	Section 48.1 (a) (ii)
Correspondence	Section 7.2 (a), (f) or (i)	Section 48.1 (a) (ii)

Co-options	Section 7.2 (f)	Section 48.1 (a) (ii)
Other matters members need to discuss while in-committee	Section 7.2 (a), (f) or (i)	Section 48.1 (a) (ii)

Moved that the meeting go into Committee at 7:20 pm.

N Norrington/D Macleod - carried

The meeting came out of Committee at 7:30 pm.

CORRESPONDENCE

Inwards & Outwards correspondence was presented.

Moved that inwards correspondence be received and outwards correspondence be approved.

J Neely/N Norrington – carried

Trips

The following trip was approved:

31/01 – 4/02/2021 – Year 13 Great Barrier Island Camp - approved

N Norrington/R O'Malley – carried

Staff:

The following was approved by the Board of Trustees:

- Grainne Wakeman – extended maternity leave from 28 January to 2 October 2021
- Nadine Shine – resignation effective 27 January 2021 (moving to Tauranga)
- Jasmine Cross – maternity leave from 21 March to 18 April 2021 (end Term 1)
- The Board has approved Jon Blyth's request for a donation for Springboard, as they could not hold a fundraiser auction. The Board will add to the amount the students bring in through this Friday's mufti day to bring it up to \$2,500

R O'Malley/P Meafou - carried

Other:

- Denise Jelich (Te Taitokerau Trades Academy) has approved 34 places for our Building Academy students for 2021.

Grant Requests:

The Board approved the application for Grants as follows:

- Oxford Sports Trust for \$3,652.17 to assist with cost of Waka for Waka Ama
- Pub Charity for \$27,000 to assist with the cost of a Special Needs Playground
- Blue Sky Community Trust for \$7,230.50 to help with cost of 50x40lt tramping packs for Outdoor Education classes

R O'Malley/P Meafou - carried

GENERAL BUSINESS

There was no further business to discuss.

NEXT MEETINGS

The next meeting will take place at 6:00 pm on 14 December 2020.

There being no further business the Meeting adjourned at 9:20 pm.

Signed as a true and correct record of the Meeting.

CHAIRPERSON

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