

MINUTES OF THE MAHURANGI COLLEGE BOARD OF TRUSTEES

Meeting held on 4 May 2021 in the Main Staffroom at 6:00 pm

TRUSTEES PRESENT: Dean Iversen (Chairman) (6:14pm), Jason Neely (Deputy Chairman), Tony Giles (Principal), Rachel O'Malley, Peter Meafou, Nyree Norrington and Rachel McGuire

APOLOGIES: Ihi Heke

ALSO PRESENT: Keith Tennant (Deputy Principal) and Carla Strachan (Secretary)

Jason welcomed all and granted speaking rights to those present who are not Board members.

STRATEGIC PLAN:

ANNUAL PLAN

The Board approved the appointment of Roger Moses to assist Tony with the updating of the Strategic Plan. Tony suggested that Steve Saville could be employed under PLD funds to write it up.

J Neely/R O'Malley - approved

HOTEO WERO/CHALLENGE

- Keith presented on current status of the Hoteo Wero/Challenge. He noted that there is still \$118K of the \$150K to spend.
- Aaron Butler of ABC Builders is keen to be involved once the necessary consents have been acquired. Andrew has met with Bernette Oliver, the Town Planner, to establish what consents are required.
- Jody Hannah, who is experienced in running big events to raise funds, is also keen to be involved. Rachel will send her contact details to Tony to set up a meeting and also to establish whether it is a paid role and, if so, what that will look like.
- Tony noted that it would be wise to delay the appointment the Director of Camps until later.
- Legal agreement with farmer/s is underway – lawyer, Ben Lupton, will review the agreement.
- Metal will be required on the road to the camp.
- Tony sees the Hoteo Challenge as part of a wider “Year 10 Rite of Passage” programme.
- Tony and Keith will report at the next Board meeting regarding requirements and decisions.

TABULATED ACTION POINTS ARISING FROM THE MEETING

Start Date	Subject	AP Holders
Dec	SMT is to respond to Chris Penk (MP) who wants to meet to discuss challenges and successes – Dean suggested that, once Hoteo is up and running, they could take a group from the community to show them what we are doing	SMT
May	Tony will contact Roger Moses and Steve Saville to assist with updating the Strategic Plan.	TG
May	Rachel is to email contact details of Jody Hannah to Tony, who will set up a meeting to discuss her role in fundraising.	RO'M/TG
May	Tony and Keith will provide an update at the next meeting on requirements and decisions for Hoteo.	TG/KT

May	Carla is to enquire of Yasmin what the proceeds from sale of houses may be spent on.	CS
May	Nyree will send a link for the Schooldocs policies to Jason.	NN/JN

MINUTES OF LAST MEETING

Moved that the previously circulated minutes of the meeting of 8 March 2021 be approved as a true record of the meeting.

J Neely/N Norrington – carried

DECLARATIONS OF CONFLICT OF INTEREST

- Dean Iversen is in publishing, mainly literacy for students.
- Ihi Heke is on the supply panel for the Ministry of Education, mainly for Maori.

All of these are ongoing declarations of intent for future meetings.

MATTERS ARISING FROM THE MINUTES

These were discussed under the various headings.

PRINCIPAL'S REPORT

The Principal's Report was taken as read and Tony noted the following:

- NCEA – changes are in progress to make it more robust, which should partially address the disconnect between our results and how we compare internationally. Among other changes, students will now be required to achieve literacy and numeracy standards irrespective of how many credits have been achieved in other subjects. All 3 levels will require 60 credits for a pass and credits may not be carried over from a previous level. The SMT believes the changes are positive.
- Our attendance is sitting at 87.6%, however we would like to achieve 95%. Kahui Ako are focusing on the issue, however we believe that the Ministry needs to drive this. In the meantime Keith is meeting with Truancy, Social Services and the Police to discuss the issue.
- Hoteo – discussion included in separate heading above.
- Tony presented on Future Focus – Culture and what he envisages going forward.
- STEAM was discussed.
- Staffing – resignations from Rebecca West and Michelle & Tony Mordaunt, who are relocating.
- Health & Safety is now under Keith Tennant and the committee meets 3 weekly to establish a pro-active culture. Vaping signs will be issued to us by the Ministry of Education.
- Tony noted that both core (BOT owned) and non-core (MOE owned) housing could be sold and 100% of net proceeds will be added onto the schools 5YA. Carla will establish from Yasmin how the funds can be used.

Moved that the Principal's Report be accepted.

T Giles/D Iversen - carried

FINANCE

The Financial Statements and Executive officer's Report for March 2021 were accepted, reflecting a YTD surplus of \$121,193 against a budgeted deficit of \$431,211.

Moved that the following be approved:

March Creditors of \$168,904.49

Payments for January – March 2021 totaling \$1,140,132.07 (TNG \$381,352.05 included)

Bank Reconciliation for month ended 31 March 2021

J Neely/D Iversen – carried

PROPERTY

The Property Report was accepted.

Moved that a mulcher for the school, linked to sustainability, be acquired for some \$18,000.

Moved that permission be granted to community to raise funds and install an AstroTurf cricket field for juniors on the lower field.

D Iversen/J Neely – carried

IN COMMITTEE

The public is excluded from each matter to be discussed in committee under:

The Local Government Official Information and Meetings Act 1987 (and amendments):
Section 48.1 (a) “That the public conduct of the whole or the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist”; &

The Official Information Act 1982:

Section 7.2 (a) “To protect the privacy of natural persons”; or

Section 7.2 (f) “To maintain the effective conduct of public affairs through:

the free and frank expression of opinions by or between or to members or officers or employees of any local authority, or any persons to whom Section 2.5 of this Act applies, in the course of their duty;

the protection of such members, officers, employees and persons from improper pressure or harassment; or

Section 7.2 (i) “To enable any local authority holding the information to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations).

The specific grounds under these acts for the passing of this resolution are as follows:

General subject of each matter to be considered:	Reason for passing this resolution in relation to each matter:	Ground(s) under section 48.1 for the passing of this resolution:
Minutes of previous meeting held while “in-committee”	Section 7.2 (f) & (l)	Section 48.1 (a) (ii)
Suspensions and Stand-downs	Section 7.2 (a)	Section 48.1 (a) (ii)
Staff disciplinary matters	Section 7.2 (a) & (f)	Section 48.1 (a) (ii)
Principal’s confidential report	Section 7.2 (a), (f) or (i)	Section 48.1 (a) (ii)
Correspondence	Section 7.2 (a), (f) or (i)	Section 48.1 (a) (ii)
Co-options	Section 7.2 (f)	Section 48.1 (a) (ii)
Other matters members need to discuss while in-committee	Section 7.2 (a), (f) or (i)	Section 48.1 (a) (ii)

Moved that the meeting go into Committee at 7:45 pm.

N Norrington/T Giles - carried

The meeting came out of Committee at 7:51 pm.

CORRESPONDENCE

Inwards & Outwards correspondence was presented.

Moved that inwards correspondence be received and outwards correspondence be approved.

J Neely/N Norrington – carried

Trips

The following trips were approved:

10-12 March 2021 Year 9 Camp at Camp Adair

27-29 March 2021 Spanish Trip to Rotorua

Various Preliminary Approval for various Tournaments including UWH
J Neely/P Meafou – carried

Staff:

The following were approved by the Board of Trustees:

- 27/04/2021 Rebecca West – Resignation effective latest 15 June 2021- accepted with regret
- 8/03/2021 Vivienne Patterson – Resignation effective 16 April 2021 – accepted with regret
- 3/05/2021 Michelle & Tony Mordaunt – Resignation effective 17 May 2021 – accepted with regret

D Iversen/N Norrington - carried

Other:

There was no other correspondence.

Grant Requests:

There were no grant requests.

GENERAL BUSINESS

Nyree presented on Schooldocs – the policy app that will keep all our policies updated. Nyree will send the link to Jason for his viewing. Rachel thanked her for the many hours she had spent on the policies.

NEXT MEETING

The next meeting will take place at 6:00 pm in the main staff room – date to be confirmed.

There being no further business the Meeting adjourned at 8:22 pm.

Signed as a true and correct record of the Meeting.

CHAIRPERSON

DATE:/...../.....