

CONFIRMED MINUTES

BOARD OF TRUSTEES MEETING



Name:	Mahurangi College
Date:	Monday, 3 April 2023
Time:	6:00 pm to 8:24 pm (NZST)
Location:	Mahurangi College, 2 Woodcocks Road, Warkworth 0910
Board Members:	Dean Iversen (Chair), Cameron Davey, Fleur Auber, Nicole Callender, Nyree Norrington, Peter Meafou, Rachel O'Malley, Tony Giles
Attendees:	Jon Blyth, Carla Strachan

1. Opening Meeting

1.1 Welcome and Karakia



Decision removed

Decision removed

Decision Date: 3 Apr 2023

1.2 Interests Register

2. Annual Plan

2.1 Strategic Plan

3. Minutes and Actions from Previous Meetings

3.1 Confirm Minutes

Board of Trustees Meeting 9 Jun 2022, the minutes were confirmed as presented.

Board of Trustees Meeting 6 Mar 2023, the minutes were confirmed as presented.



Minutes of Meeting 6 March 2023

Approved

Decision Date: 3 Apr 2023

Mover: Fleur Auber

Seconded: Nicole Callender

Outcome: Approved

3.2 Action List from Previous Meeting

Due Date	Action Title	Owner
3 Apr 2023	Marketing video to be released Status: In Progress	Dean Iversen
3 Apr 2023	Disciplinary Process discussion Status: In Progress	Tony Giles

4. Committee Reports, Decisions and Discussions

4.1 Principal's Report

Taken as read

Literacy Plan - Catherine Hutton is leading and is supported by Liana and Selma.

Y7&8 just on the back of the bell curve - big numbers. These struggle when they get to Y11 or 12. Literacy and vocabulary are issues across disciplines. Literacy has been under-emphasised over last 20 years or so. On Wednesday Paddy Gower is coming to interview Tony and a literacy group. We are seen as an average school and therefore a good example to look at.

What do we do with students at L1 & L2? LSC and TAs trained to deliver to Y8s and will add Y7s. We will do what we can, but Y7/8 have huge limitations and we are simply under-resourced to deal with it. We can see reasonable shifts per cohort on average, but not shifting the higher cohorts to ensure they are making the progress they need.

It is great that primary schools are also moving onto the literacy programmes. Ministry is looking at how they mitigate this for those cohorts. Next year schools go to co-requisite tests for L1.

Do we have teachers trained at early literacy? Not really - we need the Ministry to step in. The issue requires concerted effort from the sector and we will need to grow expertise over time.

As a Board is there any way to help? Just keep asking the questions of the school and pay for 2 extra Teacher Aides.

Later in year will ask the team to address the Board and explain what they are doing.

Positioning of the new build - allow for an area at the back where the students can sit and eat, thereby avoiding a wind tunnel between gyms and new build.

The Polyfest group was wonderful to see - their pride and joy was so evident and parents are engaging more with the school. Catherine has had two sessions with parents and planning two more next term - with interpreters.

Strike action - it is difficult for parents, but we are battling to get teachers - they are leaving to go overseas for better pay. As a Board we must be supporting our teachers. Further strike action will take place next term in May - rostering different levels on different days followed by teachers striking on different days in different regions. The Board will support generally - appreciation, morning teas etc.

Suspensions are up - there is usually a spike at the end of term - 16 stand-downs and 0 suspensions.

Ngati Manahuri has advised that they plan to start a full immersion school for Maori and we are happy to support this. Their cultural workshops will continue next term and are open to staff and Board members.

Sports Strategy - meeting the target is an issue even though sports in general is doing very well. Entries for teams are good, but Khamal and Jon are working on a strategy.

Sponsorship policy or framework - very diverse issue and requires the Board to come up with a policy/framework.

NZSTA Conference in Rotorua on 21-23 July 2023.

Wellbeing in Education NZ conference is also worthwhile. NZ Institute of Wellbeing and Resilience.



Principal's Report

Accepted

Decision Date: 3 Apr 2023
Mover: Tony Giles
Seconder: Dean Iversen
Outcome: Approved

4.2 Student Trustee Report

No one has approached Cameron.

4.3 Finance Report

Audit work is complete and so far no queries. Recommend approval of February payables, payments, journals and bank reconciliation.

Parent has queried why we have not taken the Ministry's donation scheme. The conditions attached will result in the school losing an extra \$240K.



Feb 2023 Payables \$205,896, Pmts \$596,856, Journals and Bank Recon, Fin Stmnts YTD Surplus \$122,130

Approved

Decision Date: 3 Apr 2023
Mover: Fleur Auber
Seconder: Nicole Callender
Outcome: Approved

4.4 Property Report

B Block toilets conversion came in at \$280K, so will be put into next 5YA.

Junior Block toilets will need to be refurbished. Obtaining quotes and Junior Council is looking at it as well.

List of staff earning less than minimum wage for next Board meeting.

4 Palmer Street is currently being painted. Not at a point of asking for more than the \$50K, but could require extra \$20K.

Signs around school that No dogs allowed on property.

Gyms - why not put money into the change rooms? At a cost of some \$250K the proper fix will have to be delayed until we know the costs.

Funding for Hoteo - Jody believes we need to hold off on approaching the community after the financial effects of Covid, however we are back on track and Nicola Jamieson has been approached for ideas for fundraising. Rachel proposed that we organise an evening with the right people, show them the video etc. Camps going back to Yurts - build platforms - returning to the camping style outing. Cabins are becoming too expensive to build.

Tony is planning to go with Keith to Hoteo in 2nd week of holidays - anyone can join.



"No Dogs Allowed" signs to be put up in school.

Approved

Decision Date: 3 Apr 2023
Mover: Dean Iversen
Seconded: Rachel O'Malley
Outcome: Approved

5. Health and Safety

5.1 Health and Safety (Discussed under Principal's Report)

6. General Business

6.1 In Committee at 7:35 pm and out at 7:36 pm

6.2 Correspondence

LWOP: Adam Dockery - whole of next year - approved

LWOP: Abbi Mantaj end Term 4 2023 and Term 1 2024 - approved

LWOP: Mairie Mackenzie 29/0 - 8/09/2023 - approved

Parents asked why school did not inform the community of the fight with students from another school. School felt that the decision to not inform community was a good one. Rachel will forward the email to Dean, who will respond on behalf of the board.

Lions alcohol licence - approved

Electoral commission held in Hall - approved

Finance and Property meetings one week earlier.



LWOP A Dockary 2024, A Mantaj 1.5 terms 2023/24, M MacKenzie 11 days Sept 2023

Approved

Decision Date: 3 Apr 2023
Mover: Tony Giles
Seconded: Nyree Norrington
Outcome: Approved

6.3 Other General Business

Kura Kai - the involvement of the teachers and students has been amazing. Students are now going to communicate to the community. We want it to be used, and food flow in and out. Feel it should be parent run and teachers organise the collection of food.

Uniform Policy - Board delegates ability to management to make minor modifications to the uniform.

Policy from Fleur - resolution to pass the policy and Nyree will add to school docs

Peter Meafou has been struggling to cope with his work load and Board commitments, so he has resigned.

Rachel O'Malley has also resigned. Dean and Tony thanked both Peter and Rachel for all the work they have done on the Board. Rachel said that she has really enjoyed her time on the Board. She

will remain involved with Kura Kai and other projects, but cannot commit the time required for a full Board member.

We are able to second two people - possibly the next two on election list. Need to move quickly. Dean invited the current members to email to him names of people they think would be good on the Board with strengths needed. Also looking for names of people we could approach for fundraising for Hoteo.



Resolution to accept the proposed Uniform Policy from Fleur regarding Cultural items

Approved

Decision Date: 3 Apr 2023
Mover: Rachel O'Malley
Seconded: Dean Iversen
Outcome: Approved

7. Close Meeting

7.1 Close the meeting

Next meeting: No date for the next meeting has been set.

Signature: _____

Date: _____