

CONFIRMED MINUTES

2021 NOVEMBER BOARD MEETING



At the **2021 December Board Meeting and Dinner on 13 Dec 2021** these minutes were confirmed as presented.

Name:	Mahurangi College
Date:	Monday, 1 November 2021
Time:	6:00 pm to 8:00 pm
Location:	Virtual Meeting, Online
Board Members:	Rachel O'Malley, Dean Iversen (Chair), Pete Meafou, Tony Giles, Rachel McGuire
Attendees:	Jason Neely, Carla Strachan, Jon Blyth, Christina Merrick
Apologies:	Ihi Heke

1. Opening Meeting

1.1 Welcome and Karakia



Rotation on Karakia

The Board has agreed to take turns doing a Karakia in Te Rao. Jason is first up

Decision Date:	1 Nov 2021
Mover:	Jason Neely
Secunder:	Ihi Heke
Outcome:	Approved

1.2 Interests Register

2. Board Annual Work Plan

2.1 New School Build Update

New School Design

- Tony presented the most recent design update
- Dean expressed concern on behalf of the Board that the junior school was not separate from the senior school as per the board and community's preference
- Tony explained that this was due to the inability to use the wetland areas for classroom or playing areas. To pursue the use of wetlands and gain resource consent would delay the project by 18 months

Class Room Design

- Christina presented the 'Syndicate Model' for class room design that groups 4 classes together in a 5 room space. Syndicates would be taught by 4 teachers with one lead teacher. This was unanimously supported by the board.
- Rachael requested that free flow and movement of the shared spaces and decking areas are well reviewed. Also requested that space is allocated for bags.



Syndicate Classroom Design

Board support the 4 room Syndicate Classroom design format

Decision Date: 1 Nov 2021
Mover: Jason Neely
Seconder: Dean Iversen
Outcome: Approved



New School Layout

Dean to collate board's design feedback, present back a final layout concept to the board. Feedback required by the 10th and then proposal for board approval by the 19th of Nov

Due Date: 19 Nov 2021
Owner: Dean Iversen

3. Minutes and Actions from Previous Meetings

3.1 Confirm Minutes



Previous Minutes approved

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Decision Date: 1 Nov 2021
Mover: Dean Iversen
Seconder: Ihi Heke
Outcome: Approved



Shade/Shelter Solution

The issue of substandard shade and shelter was raised again. Tony has agreed to talk to Dylan (Project Manager) to see if he can propose a solution

Due Date: 30 Nov 2021
Owner: Tony Giles

3.2 Action List

All actions from previous Minutes have been addressed

4. Committee Reports, Decisions and Discussions

4.1 Principal's Report

4.2 Finance Report



Solar Solution

Jason to contact PWC to see if we can get a referral to one of their clients who provides cost neutral solar solution

Due Date: 30 Nov 2021

Owner: Jason Neely



All Financial Reports, Payments, Creditors and Bank Reconciliatio...

All Financial Reports, Payments, Creditors and Bank Reconciliation for September 2021 were approved

Decision Date: 1 Nov 2021

Mover: Jason Neely

Seconder: Dean Iversen

Outcome: Approved

4.3 Property Report

4.4 Student Trustee Report

4.5 RAMS Approvals

5. Health and Safety

5.1 New Agenda Item

6. General Business

6.1 In Committee

There was no requirement for the board to go In Committee

6.2 Correspondence



Correspondence

All correspondence was approved.

Approval was granted for the application of a grant to purchase 24 sets of fins for the Underwater Hockey Team.

Decision Date: 1 Nov 2021

Mover: Dean Iversen

Seconder: Tony Giles

Outcome: Approved

6.3 Other General Business

- Jason announced his intention to resign from the board, due to a material increase in business commitments
- He indicated that he is happy to assist in a transition if the board needed his assistance

- Ihi has also resigned from the Board with effect end of the school year 2021, due to his commitments.
- Tony, Peter and Rachel thanked both Jason and Ihi, stating how much they had enjoyed being on the Board with them and appreciated their valuable contribution.

7. Close Meeting

7.1 Review of Meeting Effectiveness

7.2 Close the meeting

Next meeting: No date for the next meeting has been set.

New Actions raised in this meeting

Item	Action Title	Owner
2.1	New School Layout Due Date: 19 Nov 2021	Dean Iversen
3.1	Shade/Shelter Solution Due Date: 30 Nov 2021	Tony Giles
4.2	Solar Solution Due Date: 30 Nov 2021	Jason Neely

Signature: _____

Date: _____